



## Service Location Enrollment Deadline

On December 19, 2018, the Department of Human Services (DHS) issued Medical Assistance Bulletin 99-18-11. The purpose of the bulletin is to remind providers of the requirement to enroll each of their service locations that serves Medical Assistance (MA) patients and provide instructions for enrolling service locations. The bulletin also advises providers that claims will deny by July 1, 2019, for services provided at unenrolled addresses.

This requirement also applies to providers who are a part of the Plan's provider network. DHS is enforcing this requirement because each location where a provider practices must be screened, per the Affordable Care Act Screening and Enrollment requirements. Exceptions for enrollment of service locations are highlighted in the bulletin.

To ensure that each service location has been enrolled and screened, PROMISE™ will match the information on the claim with the information in the provider's enrollment records. Providers use their National Provider Identifier (NPI) number to submit claims for services in the MA program. On electronic claim submissions, PROMISE uses the NPI number, the taxonomy, and the provider's nine-digit ZIP code on the claim to identify the provider's enrolled service location.

**Group providers must enroll all practice national provider identifier (NPI) numbers and every practice location by July 1, 2019. The PROMISE provider identification number (PPID) must match the NPI, specialty, and location or claims for dates of service on or post July 1, 2019, will deny.**

Providers who need to enroll an additional service location should visit the following website to enroll electronically:

<http://www.dhs.pa.gov/provider/promise/enrollmentinformation/index.htm>

To read the full bulletin, go to [www.keystonefirstpa.com](http://www.keystonefirstpa.com) → Providers → Resources → Communications → MA bulletins.

If you have any questions about this notification, you may contact Provider Services at: 1-800-521-6007. You may also contact your Provider Account Executive. Contact information can be found at [www.keystonefirstpa.com](http://www.keystonefirstpa.com) or [www.keystonefirstchc.com](http://www.keystonefirstchc.com) → Providers → Contact us.